



Choose if your confidential patient information  
is shared for research and planning

# Manage your child's choice on their behalf

Use this form to make a choice for children under the age of 13.

You must be either the child's:

- parent  
or
- legal guardian

You can use this form for up to 6 children.

To make a choice for more than 6 children, fill out as many of these forms as you need  
and send them all together.

Further details about how the NHS uses health data can be found online at  
[www.nhs.uk/your-nhs-data-matters](https://www.nhs.uk/your-nhs-data-matters)

# Section 1

## Do you have your child's NHS number?

An NHS number is a 10 digit number.

You can find your child's NHS number on their:

- prescriptions
- test results
- appointment letters
- referral letters
- personal child health record (red book)

**Yes, I have their NHS number**

If yes, complete section 2

**No, I do not have their NHS number**

If no, go to section 3 and provide a photocopy of either your child's passport or birth certificate.

# Section 2

## Tell us your child's name and NHS number

If you do not have your child's NHS number, go to section 3.

**Full name**

**NHS Number**

This is a 10 digit number

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After you have completed this section go to section 4.

## Section 3

### Tell us your child's name and which photocopy you're sending

Do not fill in this section if you know your child's NHS number.

If you cannot provide your child's NHS number, you need to provide a photocopy of either their:

- passport
- or
- birth certificate

#### Only send us photocopies

Do not send us your original documents.

#### Full name

#### Photocopy provided

Please tick only one option

Passport

Birth certificate

Passport

Birth certificate

Passport

Birth certificate

Passport

Birth certificate

Passport

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Passport

Birth certificate

## Section 4

### Your details

#### Full name

#### Address

This must be your address you have registered with your GP surgery.

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Postcode

## Section 5

### Do you have your NHS number?

An NHS number is a 10 digit number.

You can find your NHS number on your:

- prescriptions
- test results
- appointment letters
- referral letters

**Yes, my NHS number is:**

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**No, I do not have my NHS number**

If no, go to section 6 and provide a photocopy to prove your name and address

## Section 6

### Tell us which photocopies you are sending to prove your name and address

Do not fill in this section if you know your NHS number.

If you cannot provide your NHS number, you need to provide photocopies to prove your:

- name
- address

#### Only send us photocopies

Do not send us your original documents.

#### Photocopy provided to prove your name

Please tick only one option

- UK driving license (full or provisional)
- Passport (photo page only)
- Birth certificate
- Marriage certificate

#### Photocopy provided to prove your address

Your proof of address must be:

- the same as the address you gave in section 4
- no more than 12 months old

Please tick only one option

- Utility bill (gas, electric or phone bill)
- Bank or credit card statement
- Mortgage statement
- Council tax bill or letter
- Payslip or P60

## Section 7

### Tell us your choice

The choice you are making is whether your child's confidential patient information can be used for:

- research to find cures and better treatments for illnesses
- planning where we need to improve or provide more health services

This decision will not affect your child's individual care and you can change their choice at any time.

### I allow my child's confidential patient information to be used for research and planning

**Yes**, I allow my child's confidential patient information to be used for research and planning

**No**, I do not allow my child's confidential patient information to be used for research and planning

## Section 8

### Where should we send you confirmation of your choice?

Please only tick one option

**By email, which is:**

**By post to the address I gave in section 4**

**By post to a different address, which is:**

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Postcode

## Section 9

### Your declaration

I confirm that:

- the information I have given in this form is correct
- I am the parent or legal guardian of the child or children I am making a choice for

### Signature

### Date signed

## Where to send your form

Please send your form and any photocopies by post to:

NHS  
PO Box 884  
Leeds  
LS1 9TZ

### Only send us photocopies

Do not send us your original documents.

## What happens next

It can take up to 14 days to process your form once we've got it.

Once we've processed your form we will send you confirmation of your choice. It can take up to 21 days for your choice to apply to future data releases leaving the NHS.

We will keep this form for a minimum 3 months in case of any errors or queries.

For more information please read our privacy notice on our website

[your-data-matters.service.nhs.uk/privacynotice](https://your-data-matters.service.nhs.uk/privacynotice)